

SANT BABA BHAG SINGH UNIVERSITY
UNIVERSITY INSITUTE OF COMMERCE AND MANAGEMENT

Department of Management
KHIALA, JALANDHAR (PUNJAB) 144030

Ref.no:- SBBSU/UICM/MGT/088

MEETING CIRCULAR

It is my pleasure to inform you that you have been appointed as a member of Board of Studies (BoS) for the Master of Business Administration, Bachelor of Business Administration, Diploma in Marketing Management and Diploma in Business Management. List of the BoS members is given below:

S.No.	Name	Subject	Designation	Institute	Position
1.	Dr. Indu Sharma	Botany	Dy. Dean Academics	SBBSU	Chairperson
2.	Dr. Seema Garg	Law	Dy. Dean (UICM, UIL, UICA)	UICM	Member
3.	Ms Inderpreet Kaur	Management	Assistant Professor	UICM	Members Secretary
4.	Dr. Harpreet Singh Chahal	Management	Associate Professor	Guru Nanak Dev University Regional Campus Gurdaspur	Expert Member
5.	Mr. Balwinder Singh	Industry Expert	Proprietor	Sai Transmission Belt Co.	Expert Member
6.	Dr Ramandeep Kaur Chahal	Management	Professor	UICM	Internal Member
7.	Dr.Prateek Kalia	Management	Professor	UICM	Internal Member
8.	Dr Sandeep Randhava	Management	Assistant Professor	UICM	Internal Member
9.	Ms Amandeep Kaur	Management	Student Alumni	UICM	Member
10.	Mrs. Kamal Sharma	Management	Parents	UICM	Member


Members from the other institutes of SBBSU are as follow:

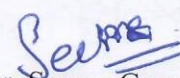
S.No.	Designation	Position
1.	Dr. Vijay Dhir (Dean UIET) / His or Her representative	Member
2.	Dr. Vikas (Dy. Dean UISH) /His or Her representative	Member

You are requested to attend the meeting in the Conference room of Block No. 5 of SBBSU on 20/09/2019 (Friday) at 10:30 am. The detailed agenda of the meeting will be as follow:

- 1 Discussion and approval of course scheme and syllabus of Master of Business Administration. (Two Years) CBCS for the admissions 2019 onwards.
- 2 Discussion and approval of amendments in syllabus contents of Bachelor of Business Administration. (Three Years) CBCS for the year 2019 onwards
- 3 Discussion and approval of course scheme and syllabus of Diploma in Marketing Management (One Year) for the admissions 2019 onwards
- 4 Discussion and approval of amendments in the course scheme and syllabus of Diploma in Business Management (One Year) for the admissions 2019 onwards
- 5 Amendments of any suggestions by the experts regarding scheme and syllabus.

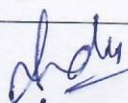
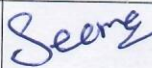
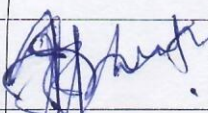
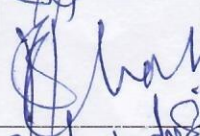
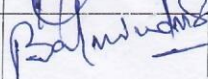


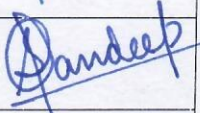

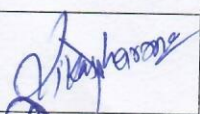
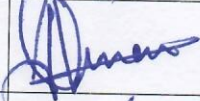
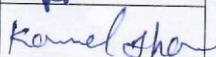
Thank you in anticipation.


(Ms. Inderpreet Kaur)
Coordinator- Management
UICM, SBBSU


Dr. Seema Garg
Dy Dean
UICM, SBBSU

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ATTENDANCE SHEET
 BOS Department of Management (MBA (CBCS), BBA, DBM and DMM)

S.No.	Name	Subject	Designation	Institute	Signature
1.	Dr. Indu Sharma	Botany	Dy. Dean Academics	SBBSU	
2.	Dr. Seema Garg	Law	Dy. Dean (UICM, UIL, UICA)	UICM	
3.	Ms Inderpreet Kaur	Management	Assistant Professor	UICM	
4.	Dr. Harpreet Singh Chahal	Management	Associate Professor	Guru Nanak Dev University Regional Campus Gurdaspur	
5.	Mr. Balwinder Singh	Industry Expert	Proprietor	Sai Transmission Belt Co.	
6.	Dr Ramandeep Kaur Chahal	Management	Professor	UICM	
7.	Dr.Prateek Kalia	Management	Professor	UICM	
8.	Dr Sandeep Randhava	Management	Assistant Professor	UICM	
9	Dr. Vijay Dhir	CSE	Dean UIET and	Director Research and Development	
10	Dr. Vikas	Agriculture	Dy. Dean UISH	UISH	
11	Ms Amandeep Kaur	Management	Student Alumni	UICM	
12.	Mrs. Kamal Sharma	Management	Parents	UICM	

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Proceedings of the meeting of Board of Studies (BOS) of Department of Management.

As per the circular dated 22-09-2019, meeting on Board of studies for CBCS course for MBA, Diploma in marketing Management, Diploma in Business Management and amendments in the syllabus and contents of BBA CBCS was conducted. Following members were present in the meeting:

S.No.	Name	Subject	Designation	Institute	Position
1.	Dr. Indu Sharma	Botany	Dy. Dean Academics	SBBSU	Chairperson
2.	Dr. Seema Garg	Law	Dy. Dean (UICM, UIL, UICA)	UICM	Member
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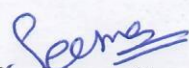
S.No.	Designation	Position
1.	Dr. Vijay Dhir (Dean UIET) / His or Her representative	Member
2.	Dr. Vikas (Dy. Dean UISH) /His or Her representative	Member

The following agenda was discussed and approved by the members:

- 1 Approval of course scheme and syllabus of Master of Business Administration. (Two Years) CBCS for the admissions 2019 onwards.
- 2 Approval of amendments in syllabus contents of Bachelor of Business Administration. (Three Years) CBCS for the year 2019 onwards.
- 3 Approval of course scheme and syllabus of Diploma in Marketing Management (One Year) for the admissions 2019 onwards
- 4 Approval of amendments in the course scheme and syllabus of Diploma in Business Management (One Year) for the admissions 2019 onwards
- 5 Amendments and suggestions by the experts regarding scheme and syllabus:
 - i) Name of the subject International Business Law has changed to International Business Laws in DSE of International Business under MBA CBCS.
 - ii) The subject name Professional communicative Skills of Diploma in Business Management is changed to Professional Communication Skills.
 - iii) The topic of Group Discussion has introduced in the syllabus of Professional Communication Skills of Diploma in Business Management.
 - iv) The subject name Communicative Marketing Skills of Diploma in Marketing Management is changed to Basics of Communication.
 - v) The topic of e-services has introduced in the subject of Marketing of Services of Diploma in Marketing Management.
 - vi) Topic of Industrial Relation and Collective Bargaining has introduced in BSE of HRM under MBA CBCS.

Thank you in anticipation.

(Ms. Inderpreet Kaur)
Coordinator-Management
UICM, SBBSU


Dr. Seema Garg
Dy Dean
UICM, SBBSU